

**MINUTES**  
**REGULAR MEETING OF THE**  
**COLQUITT COUNTY BOARD OF COMMISSIONERS**  
March 4, 2008  
7:00 P.M.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Chairman John B. Alderman.

**INVOCATION AND PLEDGE OF ALLEGIANCE:** The invocation was given by Commissioner Luke Strong followed by the Pledge of Allegiance.

**PRESENT:** Those present were Commissioners Luke Strong, Rebecca Whitaker, Terry Clark, Billy Herndon, Ray Saunders, Johnny Hardin, and Chairman John B. Alderman. Also present were County Administrator Jack D. Byrd, Jr., County Attorney Lester Castellow and County Clerk Deborah Cox.

**APPROVAL OF MINUTES OF MEETING HELD FEBRUARY 18, 2008:** Commissioner Herndon made a motion to approve the Minutes as presented for the meeting held on February 18, 2008. Commissioner Whitaker made a second. The motion carried unanimously.

**APPROVAL OF LIST OF UNPAID INVOICES:** Commissioner Strong made a motion to approve payment of the list of unpaid invoices. Commissioners Hardin and Whitaker made a second. The motion carried unanimously.

**APPROVAL OF TAX RELIEFS AND ADDITIONS:** Commissioner Clark made a motion to approve the tax reliefs and additions. Commissioner Hardin made a second. The motion carried unanimously.

**PRESENTATION OF PROCLAMATION FOR USS GEORGIA SSGN FLAG:** Dan Bollinger, Executive Director of the Southwest Georgia Regional Development Center (RDC), and Chairman Alderman presented a Georgia State Flag and a Proclamation from the Board of Commissioners to Mr. Joe Dan Baker, a representative of the Navy League, in honor of the USS Georgia SSGN that is being returned to the service of the US Navy on March 28, 2008 at the Kings Bay Naval Base. The flag will have been presented in all 159 counties in Georgia prior to a ceremony scheduled for March 28, 2008. Mayor William M. McIntosh of the City of Moultrie also presented a Proclamation in honor of this occasion. Local Navy Recruiter, Petty Officer Gray, thanked the Commissioners for their support of this event. (A copy of the County's Proclamation is hereby made a part of the Minutes by reference thereto.)

**APPROVAL OF APPLICATION FOR USE OF THE AGRICULTURAL AUDITORIUM:** Commissioner Whitaker made a motion to approve an application for use of the Agricultural Auditorium on Saturday, May 3, 2008 from the South Conference Laymen Organization Church Group for their annual banquet. Commissioner Strong made a second. The motion carried unanimously.

**APPROVAL OF CONTRACT RENEWAL WITH WINDSTREAM FOR CENTREX LONG DISTANCE SERVICE:** Commissioner Herndon made a motion to approve a renewal contract with Windstream for the county's long distance service which will keep the county at the lowest rates for Centrex and long distance services. Commissioner Hardin made a second. The motion carried unanimously.

**APPROVAL OF RESOLUTION FOR JOINT CITY-COUNTY EMERGENCY MANAGEMENT AGENCY SERVICES:** Commissioner Whitaker made a motion to approve a resolution for the Joint City-County Emergency Management Services, as required by the Georgia Emergency Management Agency (GEMA), which follows the Colquitt County Local Emergency Operation Procedures (LEOP). Commissioner Strong made a second. The motion carried unanimously. (Resolution Number 2008-R-4 is hereby made a part of the Minutes by reference thereto.)

**APPROVAL TO RESCIND VOTE FOR ROAD ABANDONMENT PROCEDURES FOR A PORTION OF MELLOWOOD LANE:** Commissioner Whitaker made a motion to rescind the Board's approval on February 18, 2008 to begin abandonment procedures for a portion of Mellowood Lane, by request of the petitioners, Mr. and Mrs. G. Michael Ryce and Mrs. Lillian Christine Allen. Commissioner Strong made a second. The motion carried unanimously.

**APPROVAL OF BID FOR RESURFACING CHITTY ROAD:** Commissioner Hardin made a motion to approve the low bid from Scruggs Company in the amount of \$116,746.40 for the resurfacing project on Chitty Road. Commissioner Clark made a second. The motion carried unanimously. Note: Funds for this project will come from Commissioner Hardin's pro-rata share of 1% SPLOST monies.

**APPROVAL OF BID FOR PURCHASE OF A USED 40-FT. FLATBED TRAILER:** Commissioner Whitaker made a motion to approve a bid from Transpower, Inc. for the purchase of a used 95 Great Dane 40-ft. flatbed trailer for the Roads and Bridges Department in the amount of \$6,800.00. Commissioner Hardin made a second. The motion carried unanimously.

**BID FOR MAINTENANCE AND REPAIR SERVICES CONTRACT:**

Administrator J. D. Byrd reported that bids were opened Monday for the maintenance and repair services of all county vehicles and equipment. Two were received. One was from First Vehicle Services, Inc. in the amount of \$663,570 and the other bid was from Yancey Brothers for equipment repairs only at an hourly rate. Dr. Byrd stated that technically, Yancey Brothers' bid was not a complete bid. Chairman Alderman stated that the Board would take the bid under advisement and set a work session and go from there. Commissioner Herndon made a motion to have the Administrator obtain figures to compare the bid to the revamping of the Shop. Commissioner Strong made a second. Discussion followed. Commissioner Strong asked if the complete numbers were ready to present. Dr. Byrd stated they were not ready. Chairman Alderman stated a work session would be held Thursday, March 6, 2008 at 7:00 p.m. to go over the bid contract and the figures for a complete reorganization of the Maintenance Shop. Those in favor of the motion were Commissioners Strong, Herndon, Hardin and Chairman Alderman. Opposed were Commissioners Whitaker, Clark, and Saunders.

**COUNTY ADMINISTRATOR – JACK D. BYRD, JR.:** Dr. Byrd presented a bid for a copier lease agreement for the County Agent's office. Three bids were received. The bid from Automated Business Machines in the amount of \$240.00 per month was recommended by Darren Roberson, Information Systems Supervisor. Commissioner Hardin made a motion to approve the bid from Automated Business Machines. Commissioner Whitaker made a second. The motion carried unanimously.

**PUBLIC COMMENTS:** (None)

There being no further business to come before the Board, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

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John B. Alderman  
Chairman

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Deborah Cox  
County Clerk

Approved:

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# PROCLAMATION

WHEREAS, the USS GEORGIA (SSGN 729) is the fourth TRIDENT Class Nuclear Powered Fleet Ballistic Missile Submarine and the third ship to bear the name of this grand state, one of the thirteen original states of the union; and,

WHEREAS, the USS GEORGIA entered the Norfolk Naval Shipyard for a scheduled engineered refueling overhaul and conversion in February of 2005 and departed Norfolk, Virginia in December of 2007 for her new home in Kings Bay, Georgia; and,

WHEREAS, the USS GEORGIA (SSGN 729) will return to her new home at the Naval Submarine Base at Kings Bay, Georgia in March of 2008 following her conversion from a Ballistic Missile Submarine to a Guided Missile Submarine which is 560 feet in length, displaces over 18,000 tons submerged and can carry a crew of 15 officers, 139 enlisted crew members, and up to 66 Special Operations Forces for a sustained, long endurance deployment; and,

WHEREAS, an official designated Georgia State Flag has been going throughout Georgia in honor of this occasion and will be presented by the Honorable Governor of Georgia, Sonny Perdue, at the Return to Service Ceremony in Kings Bay on March 28, 2008; and,

WHEREAS, Colquitt County, Georgia is honored to be a part of the Return to Service Ceremony along with all counties in the State of Georgia;

THEREFORE, BE IT PROCLAIMED by the Colquitt County Board of Commissioners, that this proclamation be spread upon the minutes of the proceedings of this Board, and presented to the representative of the Navy League on this 4<sup>th</sup> day of March, 2008.

COLQUITT COUNTY BOARD OF COMMISSIONERS

By: /s/ \_\_\_\_\_  
John B. Alderman, Chairman

(SEAL)

ATTEST:

/s/ \_\_\_\_\_  
Deborah Cox, County Clerk

COLQUITT COUNTY RESOLUTION  
FOR JOINT CITY-COUNTY  
EMERGENCY MANAGEMENT

SECTION I – DEFINITIONS

“Emergency” means any natural or man-made event requiring activation of the Local Emergency Operations Plan.

“Disaster” means any natural, technological, civil emergency or threat thereof that causes or has the potential to cause damage of sufficient severity and magnitude to result in a declaration of a state of emergency declared by a county, the Governor or the President of the United States.

“State Emergency Management Director” means the person appointed by the Governor to head the Georgia Emergency Management Agency.

“Local Emergency Management Director” means the person nominated by the local governments and appointed by the State Emergency Management Director to implement the Local Emergency Operations Plan.

“Emergency Management means the preparation for the carrying out of all emergency functions other than functions for which military forces are primarily responsible to prevent, minimize, and repair injury and damage resulting from emergencies, energy emergencies, disasters, or the imminent threat thereof, of manmade or natural origin “...these functions include, without limitation, fire-fighting services; police services [public safety]; medical and health services; rescue; engineering; warning services; communications; defense from radiological, chemical, and other special weapons; evacuation of persons from stricken areas; emergency welfare services; emergency transportation; [nuclear power] plant protection; temporary restoration of public service and carrying out of the foregoing functions.” (O.C.G.A. Georgia Emergency Management Act of 1981, as amended December 1992, Chapter 3, Article 1, §38-3-3.)

SECTION II – LOCAL ORGANIZATION FOR EMERGENCY MANAGEMENT

In agreement with the governing officials of the cities within the county, there is hereby established the Colquitt County Emergency Management Agency. The chairperson of the Colquitt County Commissioners, with the concurrence of officials of the cities within the county, shall nominate, for appointment by the state emergency management director, a Director of the Colquitt County Emergency Management Agency. Upon appointment, the local emergency management agency director shall have direct responsibility for the organization, administration, and operations of the local organization for emergency management, subject to the

direction and control of the executive officer or governing body and shall serve at the pleasure of such executive officer or governing body. When appointed, the local Emergency Management Director is charged with the following duties:

- (a) Represent the governing officials of the county on matters pertaining to emergency management.
- (b) Assist local officials in organizing county departments for emergency operations.
- (c) Develop, in conjunction with county and municipal departments, the Colquitt County Emergency Operations Plan for emergency functions. Such plan will be in consonance with the Georgia Emergency Operations Plan and shall be submitted to the governing officials of Colquitt County and the cities within the county for approval, and thence to the Georgia Emergency Management Agency for approval.
- (d) Maintain the Emergency Management Agency and carry out the day-to-day administration of the Colquitt County Emergency Management Program, including the submission of required reports, to the Georgia Emergency Management Agency.
- (e) Submit reports as required by governmental officials in keeping with good management practices, e.g., financial, daily activities, etc.
- (f) Obtain, with the authority of governing officials, a facility to be used as the Colquitt County Emergency Operations Center.
- (g) Coordinate the activities of the Colquitt County Emergency Operating staff during periods of emergency, and under the supervision of Colquitt County governing officials.

SECTION III – COLQUITT COUNTY EMERGENCY MANAGEMENT AGENCY

The Colquitt County Emergency Management Agency shall be established around existing county and city departments. The emergency support functions and department/agency assignments are as follows:

Emergency Support Function (ESF)	Department or Agency
(1) Transportation	(P) County Road Department (S) City Public Works (S) County Board of Education
(2) Communications	(P) County E911 Dispatch (S) Sheriff's Department (S) City Police Departments
(3) Public Works and Engineering	(P) County Road Department (S) City Public Works
(4) Firefighting	(P) County Fire Departments (S) Moultrie Fire Department (S) Georgia Forestry
(5) Emergency Management	(P) Co. Emergency Management Agency (S) Berlin Police Department (S) Doerun Police Department

	(S) Moultrie Police Department (S) Norman Park Police Department (S) County Fire Department (S) Moultrie Fire Department (S) County Public Works (S) Local Red Cross Chapter
(6) Mass Care, Housing, and Human Services	(P) Colquitt County DFCS (S) Ambulance Services (S) County Board of Education (S) County Health Department (S) Colquitt Regional Medical Center (S) Local Red Cross Chapter
(7) Resource Support	(P) County/Municipal Governments (S) Co. Emergency Management Agency
(8) Public Health & Medical Services	(P) County Health Department (P) Ambulance Services (S) Colquitt Regional Medical Center
(9) Search and Rescue	(P) Co. Emergency Management Agency (S) County Fire and Rescue Teams
(10) Hazardous Materials	(P) Moultrie Fire Departments (S) County Fire Department
(11) Agricultural & Natural Resources	(P) County Extension Agent (S) County Humane Society (S) County Health Department (S) Department of Agriculture
(12) Energy	(P) Co. Emergency Management Agency (S) County/Municipal Governments (S) Colquitt County EMC (S) Georgia Power Company
(13) Public Safety & Security Services	(P) Colquitt Co. Sheriff's Office (S) Berlin Police Department (S) Doerun Police Department (S) Moultrie Police Department (S) Norman Park Police Department (S) Co. Emergency Management Agency (S) County Search and Rescue Team (S) Georgia Bureau of Investigation
(14) Long Term Recovery & Mitigation	(P) Co. Emergency Management Agency (S) County/Municipal Governments
(15) External Affairs	(P) Co. Emergency Management Agency (S) County/Municipal Governments

Note: As appropriate to the local organization, these functions can be assigned to existing departments or may be separate. Functions should be assigned consistent with the Local Emergency Operations Plan (LEOP).

Colquitt County Department Heads listed above are responsible for developing appropriate annexes and standard operating procedures (SOP's) to the Emergency Operations Plan (EOP) for their assigned functions. Such annexes and/or standard operating procedures shall be submitted to the Colquitt County Emergency Management Director for inclusion in the local EOP for submission to appropriate local officials for approval.

#### SECTION IV – POWERS DURING AN EMERGENCY OR DISASTER

In the event of a man-made or natural disaster or any other emergency which may effect the lives and property of the citizens of Colquitt County, the Chairperson of the Colquitt County Board of Commissioners, separately, or jointly with the Mayors of the municipalities located in Colquitt County, or in their absence their legally appointed successors may determine that an emergency or disaster exists and thereafter shall have and may exercise for such periods as such emergency or disaster continues, the following powers:

- (1) To appropriate and expend funds, execute contracts, and to obtain and distribute equipment, materials, and supplies for emergency management purposes;
- (2) To provide for the health and safety of persons and property, including emergency assistance to the victims of any emergency or disaster resulting from man-made or natural causes or enemy attack and to direct and coordinate the development of emergency management plans and programs in accordance with the policies and plans set by the federal and state emergency management agencies;
- (3) To appoint, employ, remove, or provide, with or without compensation, chiefs of services, warning personnel, rescue teams, auxiliary fire and law enforcement personnel, and other emergency management workers;
- (4) To establish a primary and one or more secondary control centers to serve as command posts during an emergency or disaster;
- (5) Subject to the order of the Governor or the chief executive of the political subdivision, to assign and make available for duty the employees, property, or equipment of the subdivision relating to firefighting, engineering, rescue, health, medical and related services, and to law enforcement, transportation, construction, and similar items or services for emergency management purposes, within or outside the physical limits of the subdivision;
- (6) In addition to the heretofore stated powers and authorities, to acquire, temporarily or permanently, by purchase, lease, or otherwise, sites required for installation of temporary housing units for disaster victims; and to enter into whatever arrangements, including purchase, of temporary housing units and payment of transportation charges, which are necessary to prepare or equip such sites to utilize the housing units. (O.C.G.A., Georgia Emergency Management Act 1981 as amended, Chapter 3, Article 2, §38-3-27.)

#### SECTION V – VOLUNTEERS

All persons, other than officers and employees of Colquitt County, Georgia performing emergency functions pursuant to this resolution, shall serve with or

without compensation. While engaged in such emergency functions, duly assigned volunteers shall have the same immunities as county officers and employees. Immunity does not apply in cases of willful misconduct, gross negligence or bad faith. (O.C.G.A., Georgia Emergency Management Act 1981 as amended, Chapter 3, Article 2, §38-3-35.)

SECTION VI – PENALTIES

Any person violating any provision of this chapter, rule order or regulation made pursuant to this chapter shall, upon conviction thereof, be punished as a misdemeanor.

SECTION VII – LIBERALITY OF CONSTRUCTION

This resolution shall be construed liberally in order to effectuate its purpose.

This resolution is effective immediately and where the provisions of this resolution are in conflict with existing local laws, the provisions of this resolution will govern and such provisions of existing laws which are in conflict are hereby rescinded.

Adopted, this 4<sup>th</sup> day of March, 2008.

Attest:

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John B. Alderman, Chairman  
Colquitt County Board of Commissioners

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Deborah Cox, County Clerk  
Colquitt County, Georgia

Also approved by:

Attest:

\_\_\_\_\_  
Dale Williams, Mayor  
City of Berlin, Georgia

\_\_\_\_\_  
Marie Hood, Clerk  
City of Berlin, Georgia

Attest:

\_\_\_\_\_  
Wade Ethridge, Mayor  
City of Doerun, Georgia

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Patrice Bryant, Clerk  
City of Doerun, Georgia

Attest:

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Voncile Kearce, Mayor  
City of Ellenton, Georgia

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Tiny Lowery, Clerk  
City of Ellenton, Georgia

Attest:

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Ferrell Ruis, Mayor  
City of Funston, Georgia

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Candace Ruis, Clerk  
City of Funston, Georgia

Attest:

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William M. McIntosh, Mayor  
City of Moultrie, Georgia

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Brenda S. Ellison, Clerk  
City of Moultrie, Georgia

Attest:

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Sandy Hurst, Mayor  
City of Norman Park, Georgia

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Clerk  
City of Norman Park, Georgia

Attest:

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Thomas G. Harlow, Mayor  
Town of Riverside, Georgia

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Charles King, Clerk  
Town of Riverside, Georgia