

COLQUITT COUNTY BOARD OF COMMISSIONERS
Tax Appraiser



Type: Full Time
Salary/Pay: \$12 Per Hour (depending on experience)
Positions Available: One
Posted Date: 08/07/2019

Position Summary:

Interpret and applies state and local laws pertaining to property appraisal and assessment.

Conducts field reviews of residential real property and mobile homes: set up property record; locates and identifies real property, referring to various maps, property indexes, directories and other documents. Assists in conducting appraisals of commercial and industrial real property; participates in training activities to increase knowledge of advanced property appraisal principles and techniques.

Position requirements:

1. High School Diploma or GED equivalency
2. Current valid Georgia Driver's license

Special Requirements for this position:

1. Candidates must obtain Appraiser I designation certification from the Georgia Department of Revenue within 1 (one) year of employment;
2. Must be computer literate and be skilled in written and oral communications;
3. Possess comprehensive knowledge of basic home construction; and
4. Able to work with public, respond to requests in a timely manner.

All potential employees are required to pass a pre-employment physical, drug test, and maybe subject to a chest x-ray and tuberculosis testing. All potential employees will submit to a background check.

Applications are available in Room 261, Courthouse Annex, 101 East Central Avenue, Moultrie, Georgia 31768 and from the county's web site at www.ccboc.com.

Applications will be accepted until position is filled.

COLQUITT COUNTY IS AN "EQUAL OPPORTUNITY EMPLOYER."